

The Actor's Laboratory. School of the Grotowski Institute

Recruitment Statute

I Organizer

The Organizer of the Recruitment is the Grotowski Institute, Rynek-Ratusz 27, 50-101 Wrocław, Poland, NIP: 896 000 55 49, REGON 001413508, hereinafter referred to as the "Organiser".

II Objectives of the Recruitment

The aim of the Recruitment is to select a group of people who will take part in the first edition of the School, aimed at supporting the creative exploration of young artists and performers by:

- a.** organisation of a two-year educational process based on two three-month semesters, the first of which will include classes with teachers of Studies operating under the Organizer, and the second will have a residential character and involve the implementation of students' own theatre projects
- b.** enabling participation in events organised by the Organizer (theatrical presentations, seminars, workshops)
- c.** substantive and technical support in preparing the presentation summarising the 2nd year project
- d.** public presentation at the end of the 2nd year project in a mutually agreed format.

III Participants of the Recruitment

- 1.** Any adult person who has read these Regulations and accepts all its provisions may participate in the Recruitment, including both experienced individuals and those with less artistic achievements.
- 3.** Employees, members of authorities and representatives of the Recruitment Organizer or other entities directly involved in the preparation and conduct of the Recruitment cannot participate in the Recruitment.

4. Persons participating in the Recruitment, by accepting the declaration included in the Application form, confirm that they have read and accepted the provisions of these Regulations.
5. The condition for participating in the Recruitment is set out in point V of these Statute.
6. The application and attachments should be prepared in English, which is required for the entire Recruitment and which will be the language of classes at the School.
8. Participation in the Recruitment is free and voluntary.

IV Recruitment schedule and framework program of the School

Recruitment will be conducted according to the following schedule:

1. December 12, 2023: recruitment announcement on the web-site: www.grotowski-institute.pl
2. December 12, 2023 - May 9, 2025: collecting of the Applications
3. May 23, 2025: sending invitations to a selected group of people to participate in a free recruitment session
4. July 1-2, 2025: recruitment session (covering the costs of travel and stay in Wrocław is the responsibility of the participants)
5. July 9, 2025: announcement of recruitment results
6. October 1, 2025: opening of the Actors Laboratory
7. October 2-5, 2025: inaugural work sessions
8. Duration of the first year: October 1, 2025 – June 26, 2026 (with weekly breaks between semesters and a calendar that includes public holidays), completion of the first year of education will result in receiving a diploma confirming completion of the one-year school course.
9. Duration of the second year: October 1, 2026 – June 25, 2027, completion of the second year of education will result in receiving a diploma with the title of ‘Artist in Residence at the Grotowski Institute’.

V How to apply

1. Applications for the Recruitment may be submitted from December 12, 2023 to May 9, 2025 - only electronically - by sending the Application Form to the following address:

m.madra@grotowski-institute.pl.

2. To take part in the Recruitment, in the period from December 12, 2023 to May 9, 2025 inclusive:

a. send the completed Application Form available at www.grotowski-institute.pl, including in particular: name and surname, e-mail address, contact telephone number;

b. confirm reading, acceptance and commitment to comply with the Regulations in the application form;

c. submit a declaration of consent to the processing of personal data for the purposes of the Recruitment;

d. in the Application Form, please provide verified (certainly working) links to two recordings/video materials, which should be embedded on YouTube, Vimeo or on your own disk. Note: applications with faulty/not working links will not be taken into account by the Selection Committee during the selection process.

- Documentation of existing works/projects [maximum duration 3 min]

- A statement prepared for the needs of this Recruitment, in which you answer the question what challenges, in your opinion, are posed by Jerzy Grotowski's practice for contemporary theatre creators [maximum duration 3 min.]

3. It is unacceptable for the Applicant to submit to the Recruitment content that is illegal or violates the rights or personal rights of third parties.

4. The Organizer reserves the right to reject Applications from Recruitment Participants who do not meet the conditions specified in the Regulations, as well as the right to reject Applications that do not meet the conditions specified in the Regulations. Applications that do not meet the participation conditions referred to in point 3 of the Regulations and do not meet the conditions referred to in point a, b, c and d above will not be included in the Competition.

5. The Recruitment Committee will select recruitment workshop participants from among correctly submitted applications by May 23, 2025. Information on qualifying for the workshops will be sent to the e-mail addresses provided in the Applications.

6. The second stage of the recruitment process is mandatory participation in recruitment workshops on July 1-2, 2025. The workshops are free of charge, but applicants must pay for their travel and stay in Wrocław.

7. The final recruitment results will be sent to the Applicants on July 9, 2025.

VI Recruitment Committee

1. The Applications will be assessed by a Recruitment Committee appointed by the Organizer.

2. The Organizer appoints the composition of the Recruitment Committee once for the needs of a given edition of the Call. The composition of the Recruitment Committee may change in subsequent editions. The Organizer reserves the right to change the composition of the Recruitment Committee during the Recruitment period without giving reasons.

3. The Recruitment Committee has complete independence in making decisions regarding selection for further selection. Its verdict is final and not subject to appeal.

VII Insurance and liability

1. The Organizer declares that it has liability insurance, but it is the participant's responsibility to take care of health insurance and accident insurance during the recruitment session.

2. A Recruitment Participant who has advanced to the second stage of the recruitment process, i.e. the recruitment session, is obliged to inform the Organiser about any health problems, limitations related to the use of body and voice, or past collisions that may affect physical capabilities. Absolutely essential in taking part in work sessions is responsibility related to the awareness of one's own capabilities.

3. Applicants participating in the recruitment session should treat the workplace and the equipment used carefully and with respect. Applicants are fully and exclusively liable for any damage resulting from their activities to persons or property occurring during workshop work.

4. In the case of a damage (damage is understood to include dirt that is difficult to remove, and which cannot be cleaned with ordinary means), in particular damage to the stage area, office and utility equipment, to walls, floor, etc., the Institute will remove them on its own at the expense of the Applicant, who shall pay for the costs of remedying the damage on the basis of a re-invoice within 7 days of receipt of information from the Organizer with a copy of the invoice/receipt for remedying the damage. The Applicant shall not be entitled to dispute the amount of the costs of remedying the damage.

VIII Copyright and related rights

1. The Party agrees that the Organizer may use its image for promotional, marketing, internal and external use in connection with the activities of the Recruitment, e.g. through photographic registration, recording of the Applicant's presentations and statements during the Recruitment and broadcasting via web streaming. The Organizer reserves the right to post recordings of the Recruitment on the Organizer's online communication channels in such a way that anyone can access it.

2. The Recruitment Participant agrees that the image, voice and statements (including name and surname) captured in photographic images and film recordings during the Recruitment may be used repeatedly (unlimited in time and territory) for non-commercial purposes in all known fields of exploitation, in particular:

a) to be used for the implementation of the Organizer's programme activities;

b) to be incorporated into other works (i.e. audiovisual and/or multimedia) created by the Organizer or commissioned by some other party;

c) for the circulation of the original or copies on which the work has been fixed – putting into trading, lending of the original or copies;

d) to market (i.e. within the framework of the works indicated under point b)) in the country and abroad of the Republic of Poland;

e) for storage in computer memory and in a computer and/or multimedia network;

f) to make them available to the public in such a way that everyone can access them from a place and at a time individually chosen by them (including making them available on the Internet and via any telecommunications services);

- g) for analogue and/or digital broadcasting (in any system or technology) by means of wired and wireless vision and/or sound by a terrestrial station;
- h) for analogue and/or digital broadcasting (in any system or technology) via satellite;
- i) for simultaneous and integral broadcasting (re-broadcasting) i.e., on digital platforms and cable networks (in any system or technology);
- j) to deposit works in electronic databases;
- k) to be performed and/or presented to the public;
- l) to use excerpts for promotional and publicity purposes;
- m) to be used for promotional and publicity purposes (including in printed and electronic materials, press publications, websites, promotional material, advertisements, brochures, leaflets and through other tools and channels known at the time of conclusion of this agreement) concerning the Institute's activities.

3. Recruitment events can be recorded and photographed only by the Organizer. It is forbidden to record or take photographs during the events without the prior consent of the Organizer.

4. The Recruitment Participant agrees to publicly provide his name and surname as part of the list of Students on the Organizer's website, in social media, and in information sent to the media.

IX Personal Data

1. Personal data of the Recruitment Participants, in particular provided in the application form and made available as part of the Recruitment, will be processed in accordance with the provisions of the Act of August 29, 1997 on the protection of personal data (Journal of Laws of 2016, item 922, as amended). .) including pursuant to Art. 6 section 1 point b) 29 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (general data protection regulation) (Journal of Laws EU.L.2016.119.1) - hereinafter referred to as GDPR - for the purposes of

conducting the Recruitment and in connection with the implementation of these Regulations, and in particular for the purpose of communicating with Participants and selecting Students.

2. The administrator of personal data is the Organizer, i.e. The Grotowski Institute, Rynek-Ratusz 27, 50-101 Wrocław, Poland, NIP: 896 000 55 49, REGON 001413508. The data may be entrusted for processing to entities acting on behalf of the Organizer solely for the purpose of implementing the Recruitment covered by these Regulations.

3. Providing personal data for the needs indicated in point. a.1 above is voluntary, however, it is necessary to participate in the Recruitment.

4. The personal data of the Recruitment Participants will be stored for the duration of the Recruitment, and the personal data of Students for the duration of their education, as well as for the period until the claims arising from the School's assumptions expire.

5. The Recruitment Participant has the right to withdraw consent to the processing of data by the Organizer at any time, however, withdrawal of consent to the processing of personal data by the Applicant is tantamount to withdrawing the Application. The Participant informs the Administrator about withdrawing consent to the processing of personal data electronically by sending an e-mail to the following address: rodo@grotowski-institute.pl.

7. The Applicant has the right to request from the Administrator access to his or her personal data, as well as to rectify it.

8. The Applicant has the right to lodge a complaint with the President of the Personal Data Protection Office if he or she considers that the processing of his or her personal data violates the provisions of the GDPR.

X Final Provisions

1. All information regarding the Recruitment will be published on the Organizer's official website: www.grotowski-institute.pl.

2. The Organizer is not responsible for technical problems with the delivery of Entries or for incomplete, damaged or delayed Entries.

3. The Recruitment Participant bears all costs related to the preparation and delivery of the Application.

4. In the event of a change of address or contact details, the Recruitment Participant is obliged to immediately notify the Organizer. All communications related to the Recruitment will be delivered only to the address and in accordance with the data provided in the application form.

5. In all matters not regulated by these Regulations, the provisions of Polish law shall apply, in particular the provisions of the Civil Code.

6. The Organizer has the right to introduce changes to these Regulations for important organizational, technical and legal reasons, in particular the changes may concern changing the dates of the Recruitment or adapting the Regulations to legal changes. When introducing a change to the Regulations, the Organizer is obliged to inform each of the Recruitment Participants about it by sending an e-mail about the planned change to the Regulations to the e-mail address indicated in the application 14 days in advance. A Participant who does not agree to the changes has the right to terminate the Regulations, which is tantamount to resigning from participation in the Recruitment.

8. The Organizer reserves the right to change the schedule and conditions of the residence in connection with the course of the COVID-19 pandemic.

9. The Organizer provides information at: m.madra@grotowski-institute.pl.